PEERINGDB BOARD MEETING
Wednesday, 13 January 2021 1600h UTC
Teleconference

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MINUTES
Approved by Board, July 29th, 2022

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Attendees:
Patrick W. Gilmore, Director
Greg Hankins, Outreach Committee Chair
Aaron Hughes, President/Chair, Director
Stephen McManus, Product Committee Chair
Arnold Nipper, Admin Committee Chair
Bijal Sanghani, Director
Job Snijders, Vice President, Director, Operations Committee Chair
Leo Vegoda, Product Manager

Note Taker:
Chris Caputo, Secretary/Treasurer

1. The Chair called the meeting to order at 1604h UTC, noting that Fredrik Korsbäck is excused.

2. Adoption of Meeting Minutes.

    It was moved by Patrick Gilmore, and seconded by Job Snijders, that:

    "The PeeringDB Board adopts the July 9th, 2020 Board Meeting Minutes, as written."

    The motion carried with no objections.

3. Committee Statuses.

    a. Outreach Committee.

        Greg, as chair of the Outreach Committee, gave an update.

        Greg would like to find a replacement for his position as Outreach Committee chair. A call for volunteers with the skill set will go out soon.

        A YouTube channel was launched last year. The video "How can PeeringDB help me to interconnect?" was posted to it:

            https://youtu.be/QA2PvYbvDhg

An infographic showing annual growth is being worked on and will soon be published.

The store is on hold as previously discussed. The idea may be dropped in favor of simply giving t-shirts away at future conferences.

The standard presentation slide-deck needs an overhaul. With no upcoming conferences this does not have a deadline.

No in-person events are anticipated this year, due to COVID-19, except possibly in the later part of the year. Online events are being considered.

Aaron asked if a webinar would make sense some time in 2021. Greg shared his belief that weaving a PeeringDB presentation into another conference may be a better option.

Arnold raised the idea that this year may be a good opportunity to focus on improving documentation.

Award plaques are normally given to retiring volunteers. Aaron has handled these in the past, but is not able to continue doing so. Bijal volunteered to help out. Aaron and Bijal will coordinate, hopefully to find a vendor that can perform international shipping.

[At this point, Greg departed the meeting.]

b. Admin Committee.

   Arnold, as chair of the Admin Committee, gave an update.

   The committee has admins covering four timezones. In 2020, the committee handled 12,503 support tickets, an average of 34 per day, with an average resolution time of 4.32 hours. This resolution time is better than previous years, while the number of tickets is higher.

   In the fall, the IX-F Importer came online and created several tickets, but that has calmed now.

   There was discussion of the criteria for approving IXPs, Facilities, and Networks. There is support for publishing a document making clear the criteria. Stephen indicated we should make clear to the community that we are developing a public document detailing the criteria, while it is being worked on.

Aaron brought up discussion regarding "user-maintained" data. Patrick provided background about a record recently being created without apparent permission of the owner of a facility. Discussion.

Arnold raised that the Acceptable Use Policy (AUP) needs further revision. Aaron invited revisions to the AUP to be submitted for approval.

c. Product Committee.

Stephen, as chair of the Product Committee, gave an update.

The AUP was further discussed.

The committee helped bring new Product Manager Leo Vegoda up to speed.

About 40 issues were completed and released since the last board meeting. Release velocity is going strong, at roughly once per month outside of the holidays.

The queuing of tasks to the primary vendor (20C) is working smoothly.

After the Data Ownership Task Force was completed, much work was put into the IX-F Importer. It took some time to integrate bug fixes and improvements but now it is operational.

Contributing to the PeeringDB code base is now easier than ever due to recent development and documentation of how to spin up a development environment.

The creation of release notes has been automated.

There has been progress on geographic normalization and working on improvements to geographic search.

Shane Kerr has resigned from the committee.

The committee is looking for more volunteers. There is a desire to improve diversity of the committee both in terms of personal characteristics as well as industry diversity. There is a particular need for representation with a facilities perspective.
A new billing model with the primary vendor (20C) has been working well. It is now less painful to review and pay invoices.

    d. Operations Committee.

        Job, as chair of the Operations Committee, gave an update.

        A new beta release just happened.

        The IX-F Importer rollout has continued.

        Arnold asked about geographic diversity. Job indicated progress has been slow, but that containerization has helped make progress in this direction.

        Stephen asked about performance measurements and will followup with Job.

4. Product Manager Update.

        A goal has been to create a sustainable product roadmap process.

        A user survey was recently completed with high satisfaction and many comments.

        Feature roadmaps and prioritization is being worked on.

5. RPKI @ PeeringDB.

        Discussion of ARIN's Relying Party Agreement (RPA).

        Job will email his proposal for how RPKI would be used at PeeringDB. The Secretary will then send that and the RPA to counsel for a review of risks.

        [At this point, Stephen departed the meeting.]

6. Sponsorships & Finances.

        Chris gave an update.

7. Other Business.

        None.

        [At this point, Arnold and Leo departed the meeting.]

8. Directors & Officers Session.

9. Adjournment.

       The meeting adjourned at 1751h UTC with no objections.